



# **Scout Rewards Ordering for Unit Leaders**

**How to combine the Online Sales with  
Face-to-Face Sales**

**Available in mid-September**

## Unit Prize Order Screen:

The message at the top indicates the online sales can now be combined with face-to-face sales and leaders need to “Log in to Trails-End.com” to download the report showing the online sales by Scout and in total.



You will be directed to the SIGN IN page after clicking the link on the Unit Prize Order Screen. You will need to create an account or login to View Online Sales. This is different than your Popcorn System login.

Leaders Sign In :: Trail's End - Windows Internet Explorer

https://www.trails-end.com/trailsend/leaders/login\_register1.jsp?requestUrl=/trailsend/reporting/sales\_summary.jsp Weaver Popcorn Company, Inc. [US] Google

File Edit View Favorites Tools Help

Home Page Trail's End Suggested Sites Free Hotmail Web Slice Gallery

Leaders Sign In :: Trail's End

View Online Sales | Popcorn System

**Trail's End**  
Over 70% goes to local Scouting

**LEADERS**

Home Popcorn Sales Rewards Our Products Resources About Scouting

### SIGN IN

Returning users please sign in:

Email

Password

Forgot your password?

Enter your email address below, and we'll send you a new password.

Email

### CREATE A NEW ACCOUNT

If you have created a Scout account, you will need to use a different email address to create your leader account.

(\*) Indicates a required field.

Validation Code \*  [What is this?](#)

First Name \*  Last Name \*

Email Address \* (this will be your User Name)

Create Password \*  Confirm Password \*  (must be 6 or more characters)

Yes, I'd like to receive emails from Trail's End about new products, promotions, and rewards.

### NEWS & EVENTS

- Scouts in the News
- See us on Facebook!
- 30-year partnership with BSA

### Better Than Ever

Watch the short videos below to learn about what's new for 2010.

Internet 100%

The screen below will appear after logging in. Click the “Download Report” button under SCOUT REWARDS REPORT.



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**LEADERS**

Welcome, adam! | [My Account](#) | [Contact Us](#) | [Logout](#)  
[View Online Sales](#) | [Popcorn System](#)

[Home](#) | [Popcorn Sales](#) | [Rewards](#) | [Our Products](#) | [Resources](#) | [About Scouting](#)

Unit Sales & Commission Summary

## SCOUT REWARDS REPORT

Each Scout's online sales between **August 1** and **November 4** count toward his Fall Sale Rewards. You will enter these sale amounts for each Scout on the Unit Prize Order screen in the Popcorn System. Download this CSV report to view each Scout's online sales that count toward Fall Sale Rewards.

[Download Report](#)

## ONLINE SALES HISTORY

Orders will not appear in your online sales history until they have shipped, which can take up to two business days.

Select Fiscal Year:

Pack 0001

Online Sales from 12/26/2009 - today:	
Online Sales Total	\$0.00
Number of Customers:	0
Total Earned for Unit:	\$0.00
Total Earned for Council:	\$0.00

View By [Scout](#)

https://www.trails-end.com/trailsend/reporting/expor...

118 fx

	A	B	C	D	E	F	G
1	Begin Date	End Date	Scout Name	Scout ID	Customers	Online Sales	Earned for Unit
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
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31							
32							
33							

export\_csv



This report will appear and show data if you have Scouts with online sales.

The "Online Sales" column will show the amount sold by Scout and the Unit total will be shown at the bottom.

For Leaders wanting to enter an overall prize order instead of by Scout:  
Take the Online Sales “Total” from the report and enter that amount in the input box shown below on the Unit Prize Order Screen.

Trail's End

Home Users Sub-Units Orders Scouts Reports My Items Help Exit

## Edit/Create Prize Order for Pack 100

\* Don't forget your scouts can combine their online sales with their face-to-face sales when ordering scout rewards. [Log in to Trails-End.com](#) to get a report of online sales.

Enter the total Trails-End.com sales for your Unit from ##/##/#### to ##/##/####

Reward	Item Number	Description	Scout Quantity Needed	Amount Current Order	Overage / Shortage
	US1500SELLKIT	\$1,500 Seller: \$50 Wal-Mart Gift Card	0	<input type="text" value="0"/>	0

[Edit Address](#)

For Leaders wanting to manage prize orders by Scout:  
 Click on "Scouts" on the top menu bar to get to the screen below. Download the same report and enter the Trails-end.com Online Sales amount by Scout.

## Troop 425 Scouts and Order Forms

\* Don't forget your scouts can combine their online sales with their face-to-face sales when ordering scout rewards. [Log in to Trails-End.com](http://Trails-End.com) to get a report of online sales.

### Troop 425 List

Edit Scouts

#### Popcorn Orders

Scout	ID	New Scout <sup>1</sup>	Show and Sell Available Amount	Take Order	Total Retail	Trails-End.com Sales Included from ##/##/#### - ##/##/####
Adam H.	TESXSF	<input type="checkbox"/>	\$ 0.00	<a href="#">Order Form</a>	\$ 0.00	\$ 0.00
Addison B.	TEAZYB	<input type="checkbox"/>	\$ 0.00	<a href="#">Order Form</a>	\$ 0.00	\$ 0.00
Alex V.	TESXTT	<input type="checkbox"/>	\$ 0.00	<a href="#">Order Form</a>	\$ 0.00	\$ 0.00
Brandon W.	TEHPXP	<input type="checkbox"/>	\$ 0.00	<a href="#">Order Form</a>	\$ 0.00	\$ 0.00
Caleb B.	TESXTY	<input type="checkbox"/>	\$ 0.00	<a href="#">Order Form</a>	\$ 0.00	\$ 0.00
Chris P.	TESSPB	<input type="checkbox"/>	\$ 0.00	<a href="#">Order Form</a>	\$ 0.00	\$ 0.00
Dwight R.	TEMDQAM	<input type="checkbox"/>	\$ 0.00	<a href="#">Order Form</a>	\$ 0.00	\$ 0.00
Dylan G.	TEAZYE	<input type="checkbox"/>	\$ 0.00	<a href="#">Order Form</a>	\$ 0.00	\$ 0.00
Evan E.	TEAZYD	<input type="checkbox"/>	\$ 0.00	<a href="#">Order Form</a>	\$ 0.00	\$ 0.00
Grant O.	TEAZYJ	<input type="checkbox"/>	\$ 0.00	<a href="#">Order Form</a>	\$ 0.00	\$ 0.00

## For Leaders wanting to enter prize orders by Scout:

The unit leader will need to check the \$600 Club Bonus Reward for those Scouts that sold \$600 or more and check the gift card the Scout wants for the \$1,500 Club bonus reward if placing Rewards orders by Scout.

Leaders placing an overall prize order will simply enter the quantities for the Bonus Rewards on the Unit Prize Order Screen.

Scout	Transfer ID	Trails-End.com Sales Included from <i>xx/xx/xxxx to yy/yy/yyyy</i>	Total Sales	Reward Level Earned	Reward	Sell \$600 Bonus Reward Marshmallow Crossbow & Patch	Sell \$1,500 Bonus Reward \$50 Amazon.com Gift Card & Patch	\$50 Walmart @ Gift Card & Patch
<b>Troop 60</b>								
Ben T.	TEJ1PGH	\$85.00	\$285.00	Sell \$250	09-3D - Regulation Football	<input type="checkbox"/>	<input type="radio"/>	<input type="radio"/>
Bob L.	TEYRPMJ	\$55.00	\$575.00	Sell \$450		<input type="checkbox"/>	<input type="radio"/>	<input type="radio"/>
Flip E.	TEYRPZR	\$80.00	\$800.00	Sell \$650		<input checked="" type="checkbox"/>	<input type="radio"/>	<input type="radio"/>
San D.	TEYRPNM	\$ 0.00	\$ 50.00	Sell 1 Item	This scout has not sold enough to earn a reward.	<input type="checkbox"/>	<input type="radio"/>	<input type="radio"/>
Short T.	TEYRPQY	\$ 0.00	\$ 0.00		This scout has not sold enough to earn a reward.	<input type="checkbox"/>	<input type="radio"/>	<input type="radio"/>
Skip U.	TEYRPPJ	\$200.00	\$2000.00	Sell \$1800		<input checked="" type="checkbox"/>	<input type="radio"/>	<input checked="" type="radio"/>
Snap P.	TEYRPRJ	\$150.00	\$1750.00	Sell \$1300	09-5C - Remote Control Off Road	<input checked="" type="checkbox"/>	<input checked="" type="radio"/>	<input type="radio"/>

Once a leader has begun entering online sales by Scout, they can “Continue entering Trails-End.com sales by Scout” from the Unit Prize Order screen by clicking where indicated.

Home Users Sub-Units Orders Scouts Reports My Items Help Exit

## Edit/Create Prize Order for Pack 100

Trail's End

\* Don't forget your scouts can combine their online sales with their face-to-face sales when ordering scout rewards. [Log in to Trails-End.com](#) to get a report of online sales.

Trails-End.com sales entered per Scout:	\$ 3,470.00
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[Continue entering Trails-End.com sales by Scout](#)

Scout

All Prize orders for Scouts must be entered at the unit level. The Scout link is no longer visible in the Popcorn System. But, if a Scout happens to get to this page, the message below will be displayed.

The screenshot shows a web interface with a decorative top navigation bar containing links: My Info, Set Goal, Ordering, Games, Resources, Printing, Home, and Exit. Below the navigation bar is a form titled "Set your Sales Goal!". The form includes a "Sales Goal:" label followed by an empty text input field. Below the input field is the text "Choose Patch or Pin" with two radio button options: "Patch" and "Pin". A "Save Changes" button is located to the right of the radio buttons. A thick blue horizontal line is positioned below the "Save Changes" button. At the bottom of the form area, a red oval highlights the text: "\*Please give your Scout Rewards order to your Unit leader." A red arrow points from a red-bordered box at the bottom right of the page to this message. The box contains the text: "See Feature Spec document for alternate wording for Canada".

Set your Sales Goal!

Sales Goal:

Choose Patch or Pin

Patch

Pin

Save Changes

\*Please give your Scout Rewards order to your Unit leader.

See Feature Spec document for alternate wording for Canada



# **Scout Rewards Set-up and Ordering for Councils**

**How to combine the Online Sales with  
Face-to-Face Sales**

# Unit Commission Management

councilCommission.as

You are editing for Fall 2008. To change sales cycles: **Fall 2008**

## Bill Net / Retail

Bill Units Net Cost  Bill Units Retail Cost

## Unit Base Commission

Base Commission:   Override % with \$ amounts ->

## Prize vs. Cash

- Scouts get Patch or Pin (Sell 1 Item)
- Send Unit Prize Order Confirmation Email
- Scouts get Scout Rewards Program
- Include BSA Gift Cards with Prize Program
- Scouts may select multiple prizes
- Include \$600 Bonus Rewards
- Units may choose Cash bonus instead of Rewards Program

See Feature Spec document for alternate wording for Canada

Scouts get Rewards Credit for their Trails-End.com sales   Override % with \$ amounts ->

Scouts get Rewards Credit for their Trails-End.com sales

First Date for Trails-End.com Scout Sales toward Rewards:  Until  Last Date for Trails-End.com Scout Sales toward Rewards

The items circled in red show the changes to the Council's Unit Commission Management screen.

8/1 will be the static start date. The end date will default to the last date for unit orders. Councils can override on this screen.

A council administrator can change or enter the unit's total Trail's End Online Sales in the input box indicated below if online sales for Scouts have not been entered.

Trail's End

## Edit/Create Prize Order for Troop 101

Don't forget your scouts can combine their online sales with their face-to-face sales when ordering scout rewards. [Log in to Trails-End.com](#) to get a report of online sales.

Enter the total Trails-End.com sales for your Unit from ##/##/#### to ##/##/####

Reward	Item Number	Description	Cost Each	Scout Quantity Needed	Actual Current Order	Actual Current Cost
					<a href="#">Edit Address</a>	

A column for “Trails-End.com Sales Included from xx/xx/xxxx to yy/yy/yyyy” is visible on the Council’s prize order summary screen.

Del-Mi	Prize Setting	Action	Total Unit Prize Limit	Previously Submitted Order	New Order Amount	Total All	Total % of Unit Limit	Approved	Last Submitted Date	% of Approved Popcorn Retail	Trails-End.com Sales Included from xx/xx/xxxx to yy/yy/yyyy	Approved Popcorn Retail
Troop 936	Cash + Patch/Pin	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 284.69	\$ 4.90	\$ 0.00	\$ 4.90	Under: 1.72%		12/4/2009	0.11%	\$ 0.00	\$ 4,353.00
Pack 100	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,151.11	\$ 669.20	\$ 0.00	\$ 669.20	Under: 58.14%		11/19/2009	3.80%	\$ 0.00	\$ 17,601.00
Pack 103	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 802.20	\$ 420.50	\$ 0.00	\$ 420.50	Under: 52.42%		11/19/2009	3.43%	\$ 0.00	\$ 12,266.00
Pack 104	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,849.84	\$ 966.25	\$ 0.00	\$ 966.25	Under: 52.23%		11/19/2009	3.42%	\$ 0.00	\$ 28,285.00
Pack 105	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,373.92	\$ 663.20	\$ 0.00	\$ 663.20	Under: 48.27%		11/19/2009	3.16%	\$ 0.00	\$ 21,008.00
Pack 106	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,105.72	\$ 562.65	\$ 0.00	\$ 562.65	Under: 50.89%		12/3/2009	3.33%	\$ 0.00	\$ 16,907.00
Pack 107	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,161.05	\$ 664.25	\$ 0.00	\$ 664.25	Under: 57.21%		12/15/2009	3.74%	\$ 0.00	\$ 17,753.00
Pack 108	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,395.96	\$ 784.65	\$ 0.00	\$ 784.65	Under: 56.21%		1/21/2010	3.68%	\$ 0.00	\$ 21,345.00
Pack 109	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,185.38	\$ 597.75	\$ 0.00	\$ 597.75	Under: 50.43%		11/19/2009	3.30%	\$ 0.00	\$ 18,125.00
Pack 110	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,260.00	\$ 670.50	\$ 0.00	\$ 670.50	Under: 53.21%		11/25/2009	3.48%	\$ 0.00	\$ 19,266.00
Pack 112	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,530.69	\$ 735.80	\$ 0.00	\$ 735.80	Under: 48.07%		1/21/2010	3.14%	\$ 0.00	\$ 23,405.00
Pack 114	Cash + Patch/Pin	<a href="#">New Order</a>	\$ 671.46	\$ 0.00	\$ 0.00	\$ 0.00	0% No Prize Order				\$ 0.00	\$ 10,267.00

Del-Mi	Prize Setting	Action	Total Unit Prize Limit	Previously Submitted Order	New Order Amount	Total All	Total % of Unit Limit	Approved	Last Submitted Date	% of Approved Popcorn Retail	Trails-End.com Sales Included from xx/xx/xxxx to yy/yy/yyyy	Approved Popcorn Retail
Pack 116	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,650.17	\$ 840.05	\$ 0.00	\$ 840.05	Under: 50.91%		11/19/2009	3.33%	\$ 0.00	\$ 25,232.00
Pack 118	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 435.69	\$ 310.30	\$ 0.00	\$ 310.30	Under: 71.22%		11/19/2009	4.66%	\$ 0.00	\$ 6,662.00
Pack 121	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,272.36	\$ 849.00	\$ 0.00	\$ 849.00	Under: 66.73%		11/19/2009	4.36%	\$ 0.00	\$ 19,455.00
Pack 122	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,345.28	\$ 694.20	\$ 0.00	\$ 694.20	Under: 51.6%		11/19/2009	3.37%	\$ 0.00	\$ 20,570.00
Pack 123	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 2,813.64	\$ 1,732.85	\$ 0.00	\$ 1,732.85	Under: 61.59%		12/3/2009	4.03%	\$ 0.00	\$ 43,022.00
Pack 124	Prize	<a href="#">New Order</a>	\$ 216.08	\$ 0.00	\$ 0.00	\$ 0.00	0% No Prize Order				\$ 0.00	\$ 3,304.00
Pack 125	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,254.24	\$ 696.70	\$ 0.00	\$ 696.70	Under: 55.55%		11/19/2009	3.63%	\$ 0.00	\$ 19,178.00
Pack 126	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,900.13	\$ 1,116.80	\$ 0.00	\$ 1,116.80	Under: 58.77%		1/7/2010	3.84%	\$ 0.00	\$ 29,054.00
Pack 129	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 894.02	\$ 625.15	\$ 0.00	\$ 625.15	Under: 69.93%		11/19/2009	4.57%	\$ 0.00	\$ 13,670.00
Pack 130	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,524.93	\$ 778.35	\$ 0.00	\$ 778.35	Under: 51.04%		11/19/2009	3.34%	\$ 0.00	\$ 23,317.00
Pack 131	Prize	<a href="#">New Order</a>	\$ 605.08	\$ 0.00	\$ 0.00	\$ 0.00	0% No Prize Order				\$ 0.00	\$ 9,252.00
Pack 132	Prize	<a href="#">Previous Orders</a> <a href="#">New Order</a>	\$ 1,248.75	\$ 689.95	\$ 0.00	\$ 689.95	Under: 55.25%		12/21/2009	3.61%	\$ 0.00	\$ 19,094.00