

Scout Rewards Ordering for Unit Leaders

New for this year the online sales* can be combined with the face-to-face selling (Shown-Sell and Take Order) for the Scout's Rewards. Since the online selling is a separate website, here are the steps leaders will need to take in order to place their unit's prize order on line:

- 1. When you log onto your Unit's Prize Order Screen, you will receive a message that the online sales can now be combined with the face-to-face sales.
- 2. You will be directed to the SIGN IN page after clicking the link on the Unit Prize Order Screen. The site for on-line sales is different from the Popcorn Sales System where you would order your Popcorn and Prizes through the council.
- 3. Log in to view on line sales or create an account to view on line sales.
- 4. Click on "Download Report" to view all on line sales for the Scouts in your unit.
- 5. The report will list all sales by Scout and give you the total for your Unit.

If placing your Prize order by Scout:

- 1. Enter the total online sales for each individual Scout on the web page in the Sales System.
- 2. Online sales will be totaled with his face-to-face sales and select the appropriate prize for each Scout.

If placing an overall Prize order for your Unit:

- 1. Enter the total online sales for entire Unit in the appropriate box.
- 2. Enter total prizes by item for your Unit.

National Scout Rewards:

- 1. Enter the quantity of Marshmallow Crossbows your Scouts have earned.
- 2. Enter either the \$50 Wal-Mart or Amazon.com gift cards for qualifying scouts who sell \$1,500 or more.

All prizes will be shipped to the destination that you select on line.

*Online sales will count towards the Scout Rewards from August 1st until the conclusion of your Council's sale.